**HALMASHAURI YA JIJI LA ARUSHA**

Shule ya Sekondari Felix Mrema,

S.L.P 16434,

ARUSHA.

SIMU: 0755491266

TAREHE 15/12/2020

Kumb. Na. **FMSS/STD/GNR/VOL.1/2021**

**YAH: MAAGIZO YA KUJIUNGA NA SHULE YA SEKONDARI FELIX MREMA JIJI LA ARUSHA MWAKA 2021.**

1. Ninafuraha kukuarifu kuwa umechaguliwa kujiunga na kidato cha kwanza katika shule hii mwaka 2021.

Shule ya Sekondari Felix Mrema ipo umbaliwa wa Km 1 –kusini mwa Jiji la Arusha. (chini ya Arusha Sekondari) katikati ya CCM Daraja II na Msikiti wa Mabanzini Daraja II.

Muhula wa kwanza wa masomo unaanza tarehe ......................... Unatakiwa kuripoti Shuleni tarehe .................... na mwisho wa kuripoti ni tarehe ............... **Baada ya hapo Nafasi yako atapewa mwanafunzi mwingine.**

1. **Mambo muhimu ya kuzingatia** 
   1. **Sare za Shule**
2. **WAVULANA**

Suruali mbili za blue bahari (ligt blue) isiwe mnyonyo, chini iwe na upana usiopungua” inch 17”. ( kitambaa kimeambatanishwa) na mashati mawili meupe mikono mifupi. Viatu vya ngozi nyeusi jozi mbili visivyo na visigin virefu na view vya kufunga kwa kamba. Soksi nyeusi na mkanda mweusi usiozidi unapana inch 1”

1. **WASICHANA**

Sketi mbili za blue bahari (light blue) na ziwe na urefu usiopungua” inch 10” chini ya magoti upana wa mkanda wa kiono cha sketi (belt) usizidi inch moja na nusu (1.5”) na marinda kumi na sita (16) kitambaa kimeambatanishwa) na mashati/blausi mbili nyeupe za mikono mifupi.

Viatu vya ngozi nyeusi jozi mbili visivyo na visigino virefu na view vya kufunga kwa kamba. Soksi (stocking) ndefu nyeupe.

**Kwa wasichana, Hijabu ziwe nyeupe na zisifike kwenye kiwiko cha mkono (katikati ya mkono) na chini ziwe na bainding ya rangi ya sketi.**

**NB: WAVULANA NA WASICHANA: TAI na SWETA rangi ya sare (light Blue) mshono wa V shingoni yenye mistari meupe shingoni na mikononi.**

2.1.1 Wazazi, ni lazima kuhudhuria vikao shuleni vinapopangwa kutohudhuria kikao ni kosa na unapaswa kuchukuliwa hatua. (hii ni agizo la serikali)

2.2**. Vifaa vingine muhimu**

i) Kalamu za wino, rula, penseli na mkebe wa Hisabati

ii) Daftari (Counter books) kumi na mbili au zaidi

1. Begi la kubebea madaftari

1. **Sheria na Kanuni za Shule hii.** 
   1. Shule inaendeshwa kwa mujibu wa Sharia No. 25, (1978).

Aidha inazingatia miongozi yote inayotoleewa na Wizara yenye dhamana na Elimu ya Nchi. Unatakiwa kuzingatia mambo ya msingi yafuatayo ambayo yatafafanuliwa kwa Maandishi na utapewa nakala yake baada ya kuripoti Shuleni.

|  |  |  |
| --- | --- | --- |
| **Sheria, kanuninataratibuzashule** | | **Adhabuinayowezakuchukuliwa** |
|  | 1. **NIDHAMU** |  |
| **1.** | Mwanafunzianapaswakuwanaheshimakwawaalimu, viongoziwashule, viongoziwenzakenajamiikwaujumla. Kushirikiananawenzakenakuwamvumilivu. Anapaswakutiimaagizohalaliyanayotolewanawaalimupamojanaviongoziwengine. | Ushauri, onyo, naadhabukwakuzingatiasherianataratibu. |
| **2** | Mwanafunzianapaswakutunzanakulindamalizashule, ummanabinafsi. | Ushauri, onyo, naadhabukwakuzingatiasherianataratibu. |
| **3** | Mwanafunzianapaswakushirikikazizadarasaninakujisomeabilakupigakelelehatakamamwalimuhayupo.Ikibidikutokanje, nilazimakuombaruhusakwamwalimu au kiongoziwadarasa. | Ushauri, onyo, naadhabukwakuzingatiasherianataratibu |
| **4.** | Mwanafunzikutembeleanyumbazawaalimu au watumishiwenginewashuleanapaswakuwanasababumaalum. | Ushauri, onyo, naadhabukwakuzingatiasherianataratibu |
| **5.** | MwanafunzianapaswakuheshimuBenderayaTaifa, PichazaviongoziwaTaifa, NemboyaTaifa, WimbowaTaifanaPesazaTaifawakatiwote. | Ushauri, onyo, naadhabukwakuzingatiasherianataratibu. Kusimamishwa au kufukuzwashule. |
| **6.** | Mwanafunzianapaswakujiepushakutendamakosayafuatayo:   1. Kujipatiakitu cha mtumwinginebilataarifa au ruhusayake 2. Kugoma au kusababishamgomoshuleni. 3. Kutumialughaisiyofaa, kupigana au kumpigamwanafunzimwenzake, mwalimu au mtumishi. 4. Uasherati, ushoga, ulawitinausagaji. 5. Ulevi, biasharanamatumiziyadawazakulevya. 6. Kuoa au kuolewa, kuwanamimba, kutoa au kusababishamimba. 7. Kuingiashuleninasilahayaainayoyote. 8. Kuingianasimuyamkononishuleni. | Ushauri, onyo, naadhabukwakuzingatiasherianataratibu. Kusimamishwa au kufukuzwashule |
| **II** | **MAHUDHURIO** |  |
| **7.** | Kilamwanafunzianapaswakuwahishuleninakuhudhuriavipindivyotekulingananaratibayashule. Kutokanjeyamipakayashulenilazimakuombaruhusakwamwalimuwazamu au mwalimuanayehusika. | Ushauri, onyo, naadhabukwakuzingatiasherianataratibu |
| **8.** | Kilamwanafunzianapaswakuweposhulenisikuzotekwakuzingatiamihulayashule. Kutokuweposhulenibilaruhusanimakosa. Kutokuweposhulenikwasiku 90 mfululizobilaruhusahaivumiliki. | Ushauri, onyo, naadhabukwakuzingatiasherianataratibu. Kusimamishwa au kufukuzwashule |
| **III** | **SARE** |  |
| **9.** | Kilamwanafunzianapaswakuvaasarezashulewakatiwotewamudawamasomokadriyamaelekezoyashule. | Ushauri, onyo, naadhabukwakuzingatiasherianataratibu. Kusimamishwa au kufukuzwashule |
| **IV.** | **USAFI** |  |
| **10.** | Mwanafunzianapaswakutunzausafiwamwilinamavazi, kuwananywelefupinakujiepushakuwekarangikwenyekucha, vidole, kuwekadawakwenyenywele au kuwekaurembowaainayoyotemwilini. | Ushauri, onyo, naadhabukwakuzingatiasherianataratibu. Kusimamishwa au kufukuzwashule |
| **11.** | Mwanafunzianapaswakutunzamazingirayashulewakatiwote. | Ushauri, onyo, naadhabukwakuzingatiasherianataratibu. Kusimamishwa au kufukuzwashule |
|  |  |  |

**MAKOSA YANAYOWEZA KUSABABISHA MWANAFUNZI KUFUKUZWA SHULE.**

1. Wizi.
2. Uasherati, ubakaji, ushoga, ulawitinausagaji.
3. Ulevinamatumiziyamadawayakulevya, biasharayamadawayoyoteyakulevya
4. Kupigana au kupigamwanafunzimwenzake au mtumishi
5. Kuharibumaliyaumma nay a watuwengine
6. KudharauBenderayaTaifa, PichazaviongoziwaTaifa, WimbowaTaifanaFedhazaTaifa.
7. Kuoa au kuolewa.
8. Kupatamimba au kusababishamimbandaninanjeyashule.
9. Kutoa au kushawishikutoamimba.
10. Kugoma, kuchocheanakuongoza au kuvurugaamaninausalamawawatushuleni.
11. Kukataaadhabuhalali.
12. Kujiachishashulemwenyewe
13. Na makosamengineyajinai.
14. **Mambo mengine muhimu**
15. “Medical Examinaton” ambayo itajazwa na Mganga Mkuu wa Hospitali ya Serikali. Fomu hii imeambatanisha.
16. Fomu ya maelezo binafsi kuhusu historia ya mwanafunzi/Mkataba wa kutoshiriki katika migomo , fujo na makosa ya jinai.
17. Fomu ya Mzazi kukiri kukubaliana na Sheria, kanuni, michango ya hiari na melezo mengine yatakayotolewa na Shule
18. Tafadhali soma kwa makini maelezo/maagizo haya na kuyatekeleza kikamilifu

**MCHANGO WA CHAKULA**

Kamati ya wazazi wamekubaliana kuchangia mchango wa chakula cha mchana kwa ajili ya watoto wetu, shilingi 45,000 mwezi kwa miezi mitatu. Ambayo ni sawa na Tshs, 15,000 kwa mwezi, kwa kupitia kibali kilichotolewa na mkuu wa mkoa .Fedha ilipwe benki ya NMB Acc. No. 40803200067. Jina la akaunti ni: KAMATI YA MAENDELEO YA KATA YA DARAJA MBILI, na aje na slip ya benki shuleni

**Mwisho.**

Nachukua fursa hii kukutakia maandalizi mema na natumaini utaitumia vyema nafasi hii muhimu uliyopewa.

**KARIBU SANA FELIX MREMA SEKONDARI**

.....................................................

**MKUU WA SHULE**

**FORM NA. 1**

**SHULE YA SEKONDARI FELIX MREMA**

(Ijazwe na kurudishwa kwa Mkuu wa shule)

A: **AHADI YA MWANAFUNZI**

Mimi ......................................................................................................................... (Jina kamili)

Kidato cha ................................. mwaka ................................

Natambua wajibu wangu kwa Taifa kama mwanafunzi na naahidi kwamba:-

1. Nitatii na kuwaheshimu viongozi wangu wote ikiwa ni pamoja na Walimu, viranja na watumishi wote wa shule
2. Nitafuata sheria na kanuni zote za shule ikiwa ni pamoja na maelekezo yote yanayotolewa hapa shuleni mara kawa mara.
3. Nitawahi shuleni na utoro kwangu ni mwiko. Nitaomba ruhusa pale itakaponilazimu kuwa nje ya mipaka ya shule wakati wa masomo.
4. Iwapo nitashindwa kutimizi hayo yote hapo juu hatua kali zichukuliwe dhidi yangu, ikiwa ni pamoja na kusimamishwa masomo.

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Tarehe Jina na saini ya Mwanafunzi

B**: AHADI YA MZAZI/MLEZI:**

Mimi ............................................................................ Mzazi/Mlezi ........................... Nimesoma maelekezo yote pamoja na sheria za shule. Naahidi kumtimizia mwanagu mahitaji yote ya shule kwa wakati ili kuepuka usumbufu. Aidha nitahakikisha mwanangu anatii sheria na kufuata taratibu zote za shule katika kipindi chote atakachokuwa Shuleni Felix Mrema kwa kushirikiana na Uongozi wa Shule. Namba yangu ya simu ni.........................................

.......................................... ..............................................

Tarehe Jinan a saini ya Mzazi/Mlezi

**Fomu Na. II**

**SHULE YA SEKONDARI FELIX MREMA**

(Ijazwe na kurudishwa kwa Mkuu wa Shule)

**A:** **TAARIFA BINAFSI ZA WANAFUNZI**

JINA LA MWANAFUNZI (ALILOFANYIA MTIHANI WA DARASA LA SABA)

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TAREHE YA KUZALIWA .........................................................................................

MAHALI ALIPOZALIWA ........................................................................................

MAHALI ANAPOISHI: KIJIJI/MTAA ......................................................................

MTAA ..........................................................................

KATA ...........................................................................

WILAYA ......................................................................

MKOA ......................................................................

URAIA: MTANZANIA/SI MTANZANIA

...................................................................................

SHULE ALIYOTOKA .....................................................

NAMBA YA MTIHANI .................................................

**B:** **TAARIFA YA MZAZI/MLEZI**

1. JINA LA BABA/MLEZI\*: .............................................................................

YU HAI/AMEFARIKI\* ..........................................................

KAZI YA BABA/MLEZI.........................................................

ANUANI YA BABA/MLEZI:.................................................

DINI.......................................... KATA YAKE .......................................

NAMBA YA SIMU A MZAZI/MLEI........................................................

1. JINA LA MAMA ......................................................................

YU HAI/AMEFARIKI\*.......................................................................

KAZI YA MAMA ..........................................................................

ANUANI YA MAMA .....................................................................

DINI ............................................... KATA YAKE .................................

**C: WAKATI UKISOMA SHULENI HAPA UTAISHI NA NANI?**

JINA .............................................................. MAHALI: KIJIJI.........................................

MTAA .......................................................... KATA .......................................................

DINI ........................................................... NAMBA YA SIMU .......................................

**(\*) Kata isiyohusika**

**Form No. III**

**ARUSHA CITY COUNCIL**

**FELIX MREMA SECONDARY SCHOOL**

**REQUEST FOR MEDICAL EXAMINATION**

To: From

The medical Officer Headmaster

.................................... Felix Mrema Secondary

...................................

**ARUSHA**  P.O. BOX 16434

15/12/2020

MR./Ms.......................................................................................................................

Please examine the above named as to his/her fitness for enrolment as a student/worker at this school in the following:

“HIV/AIDS” Test: (where applicable)............................................

Blood Examination ......................................................................

Urine Examination .....................................................................

Stool Examination .....................................................................

Syphilis Test ............................................................................

T.B. Test ................................................................................

Ear Test ................................................................................

Eye Test ...............................................................................

Spleen ..................................................................................

Abdomen ...........................................................................

Additional information of any other physical mental, hereditary or infectious diseases:

.................................................................................. Treatment after examination

................................................................................. **(Please state nature of treatment)**

.................................................................................. **MEDICAL**

**CERTIFICATE**

I certify that the above mentioned student/worker has been examine and found fit/unfit to pursue/further education work.

Signature .............................................

Designation ..........................................

Station .................................................